



**COUNCIL OF HIGHER SECONDARY EDUCATION, ODISHA
PRAJNAPITHA, SAMANTAPUR, BHUBANESWAR-751013**

No.EC-II-(CS)-36/20/ 164 /CHSE/Dt. 11.01.24

From

The Controller of Examinations,
CHSE, Odisha, Bhubaneswar.

To

The Principals /Headmasters/Headmistress
of all Examination Centres of CHSE, Odisha for Annual H.S.Examination,2024

Sub:- Appointment of Centre Superintendents for the AHSE, 2024:Regarding.

Madam/Sir,

I am to inform that you have been appointed as Centre Superintendent of your H.S. School Examination Centre for conduct of Annual H.S. Examination, 2024, which will commence from **16th February,2024**, subject to condition that any of your near relation, i.e. son, daughter, husband, wife, brother, sister, father, mother, as defined by the Council, is not a candidate for the said Examination. However, those who are debarred from the Council assignment relating to Examination matters shall not act as Centre Superintendent for the Annual H.S. Examination-2024. In such cases, you are authorized to appoint the next senior most teaching staff of your H.S. School as Centre Superintendent under intimation to the undersigned.

Deputy Centre Superintendent(s) will be appointed on the basis of number of students as indicated in the clause 1 (b) of "Instructions to Centre Superintendents-2024". However, one Deputy Centre Superintendent will be appointed subject to the clause 1(b) for each Centre irrespective of number of candidates appearing in the centre on the recommendation of the Centre Superintendent.

Hence, you are required to submit your name & contact number or name of the appointed centre superintendent with contact number in respect of your HS School examination centre for AHSE, 2024 in the mail Id- coechseodisha@gmail.com. by 31/01/2024 positively.

Remuneration to Centre Superintendent, Deputy Centre Superintendent(s) and examination centre personnel shall be paid out of the retained money as mentioned in "Instructions to Centre Superintendents-2024" of the Council.

Yours faithfully,


Controller of Examinations

Memo No. 165 /CHSE/Dt. 11.01.24

Copy forwarded to PS to Chairman/ Secretary/ PA to Controller of Examinations/all officers/ all sections / all zones of the Council for information & necessary action.


Controller of Examinations