

**COUNCIL OF HIGHER SECONDARY EDUCATION, ODISHA  
PRAJNAPITHA, SAMANTAPUR, BHUBANESWAR-13**

No.EC-II-(CS)28/19/ 857 /CHSE/ Dt. 20.2.19 /

From,

Dr.Bijay Kumar Sahoo,  
Controller of Examinations.

To,

The Principal/Headmaster/Headmistress  
of all Examination Centres of CHSE, Odisha of AHSE-2019

**Sub: Appointment of Centre Superintendents for the Annual Higher Secondary Examination, 2019 - regarding.**

Sir/Madam,

I am directed to inform you that, you have been appointed as Centre Superintendent of your college/H.S.School Examination centre for conduct of Annual H.S.Examination-2019, subject to condition that any of your near relation, i.e. son, daughter, husband, wife, brother, sister, father, mother as defined by the Council, is not a candidate for the said Examination, which will commence from 7<sup>th</sup> March 2019. The teachers who are debarred from the Council assignment relating to Examination matters shall not act as Centre Superintendent for the Annual H.S.Examination, 2019. In such cases, you are authorized to appoint the next senior most teaching staff of your college/HS School as Centre Superintendent under intimation to the undersigned. Deputy Centre Superintendent(s) will be appointed on the basis of number of students as indicated in the clause 1 (b) of "Instruction to the Centre Superintendent-2019". However, one Deputy Centre Superintendent will be appointed subject to the clause 01(b) for each Centre irrespective of number of candidates appearing in the centre on the recommendation of the centre superintendent.

Remuneration to Centre Superintendent, Deputy Centre Superintendent and examination centre personnel shall be paid as per the Instruction to the Centre Superintendent at clause 19.

**The Examinees of the Tagged colleges, if any, should not to be allotted seats in separate rooms but they should be allotted seats along-with the Examinees of the main centre in alternative rows following strictly the sitting arrangement instruction laid down in clause (4) of the instruction to centre superintendent ,2019.**

Teacher(s) (at least one) of the Tagged colleges(s) should accompany the examinees of their college(s) to the Examination centre for identification during the time of gate checking.

As per provision of Section-8 of the Conduct of Examination Act.-1988, Govt. of Odisha, no person shall refuse to perform the examination duty so assigned.

NB:

This letter will not be applicable in respect of the tagged Colleges and the colleges where Deputed Centre Superintendents are being appointed by the Council.

Yours faithfully



Controller of Examinations

